## Job Offer and Acceptance Letter

Date: 09/06/2022

To Ms. Khandesh Aakruthi, H NO:6-26-465, Shradhanand Gunj, Nizamabad-503001

## Dear Khandesh Aakruthi

Thank you for your interest in the employment with Unislink Private Limited. Kindly confirm bac to us with your acceptance.

At the time of joining, you must bring your originals along with the photocopies of the followin

- Unislink Offer Letter
- Certificates + Mark sheets from Class X to Highest Qualification held
- Latest Form 16
- Passport Size photographs 4
- Passport
- PAN

Please note that you may be required to furnish additional documents on request. Unislink or clients also reserve the right to conduct the required background check to verify all the abo mentioned details as and when required.

Best wishes

Ihansi Vallapu iR Manager

PRINCIPAL

# Unislink Private Limited

## Annexure 1

Salary Components	Monthly	Yearly
Basic(A)	Rs.8528	Rs.102337
House Rent Allowance(B)	Rs.6760	
Gross Salary(H)=(A)+(B)	Rs.15288	Rs.81121
Employee contribution to PF (I)	Rs.1023	Rs.183458
Employee contribution to ESI (J)	Rs.115	Rs.1376
Professional Tax	Rs.150	Rs.1800
Net Take Home (subject to PT and IT) (K)=(H)-(I)-(J)	Rs.14000	Rs.168002
Company contribution to PF (L)	Rs.1023	Rs.12280
Gratuity (M)	Rs.410	Rs.4922
Fixed CTC (N)=(H)+(L)+(M)	Rs.16722	Rs.200660
Medical Insurance (O)	Rs.	Rs.
mployer's contribution to ESI(P)	Rs.497	Rs.5962
Cost To Company	Rs.17219	Rs.206622



## Job Offer and Acceptance Letter

Date: 09/06/2022

To Ms. Pandala Babitha, H NO:1-58/B, Bhuvanagiri(M), Nagireddy Pallw, Tekula Somaram, Nalgonda-508285

## **Dear Pandala Babitha**

Thank you for your interest in the employment with Unislink Private Limited. Kindly confirm back to us with your acceptance.

At the time of joining, you must bring your originals along with the photocopies of the following for our records:

- Unislink Offer Letter
- Certificates + Mark sheets from Class X to Highest Qualification held
- Latest Form 16
- Passport Size photographs 4
- Passport
- . PAN

Please note that you may be required to furnish additional documents on request. Unislink or its clients also reserve the right to conduct the required background check to verify all the above mentioned details as and when required.

Best wishes

Jhansi Vallapu HR Manager

> Princeton College of Pharmacy, Korremula Vill, Vijayapuri Colony, Ghatkesar Mdl,Medchal Dist, Telangana.

P.Bob. tha



## MSN Laboratories Pvt Ltd Ltd. Payslip for the Month of December-2022

8)	Empl	oyment	Informatio	п
----	------	--------	------------	---

KOTI DIVYA					
Employee Code:	37362	Attendance Days:	31		
Designation:	Junior Executive-Trainee	Location:	F-II-Kothur-OSD		
Department:	Quality Assurance	ESI No:	37362		
PF Number.	37362	UAN No:	101851583200		
PAN Na:	GLCPD5122F	Aadhar No:	******3786		
Bank A/c No:	922010043432905	Made of Payment:	Bank Transfer		

## Salary Information

	arnings	Deductions			
Particulars	Rate Per Month	Actual Earning	Particulars	Deducted Amount	
Basic Pay	11335	11335	Employee PF Contribution	1366	
House Rent Allowance	4533	4533	Employee ESI Cantribution	125	
Stat. Bonus(Adv.Payout)	700	700	Professional Tax	150	
Attendance Allowances		3000	Labour Welfare Fund	2	
Total Earnings	16568	1637			
			Net Salary :	17931	
Net Salary in Words	Seventeen Thousand Nine Hundred Thirty One Rupees Only				

Gross Salary	103597	Section 80D/80E & Others	
H.R.A Exemptions		Chapter VI	8828
P.Tax	600	Net Taxable Income	44170
Standard Deduction	50000	Total Tax Payable	- I <sub>2</sub>
LTA Exemption		Tax Deducted Till Last Month	
Medical Exemption		Balance Tax	

PRINCIPAL

Arthur abla

Major Crismbilmon SMP Circle 400241 Pharmacokinetics and Metabolism

Dear Mr Maloth Gnaneshwar.

Effective 01" June, 2022 your compensation package is as detailed hereunder

Designation: Research Assistant - Pharmacokinetics and Metabolism

Companent	Monthly (Rs.)	Annual (Rs.)
	12255	
Depriess Alexande	2451	
	5862	a mana a danaganiki ka Sanan yan maka Sanaya Madanakan a danaga madanakan sa
Mentance Abovance	3330	
Idal IA)	23918	
President Fund	1765	
		Princeton Coffee of Pharmac Korremula VIII, Vilayapuri Color
Tatol (D)	1765	Ghatkesar Mdl, Medonal Dist, Telan

# TELANGANA VAIDYA VIDHAMA PARISEAD OFFICE OF THE MEDICAL SUPERINTENDENT:: DISTRICT HOSPITAL KING KOTI:: HYDERABAD

Rc. No: /A2/DHKK/HYD/2017

Dt: -11-2017

From,

The Medical Superintendent, District Hospital, King Koti, Hyderabad. To.

The Programme Officer, Hospital Services & Inspections, (TVVP)King Koti, Hyd.

Madam,

Sub: Accounts - District Hospital, King Koti, Hyd - Outsourcing services - Engaging the services on 3rd party basis under the administrative control of Programme Officer (HS&I). Hyd - Submission of Joining intimation - Reg.

Ref: 1. Rc. No: 001/Plg-V/2014 Dt: 08-06-2017 of the Commissioner, TVVP, Hyd.

 Rc. No: 2903/E3/PO(HS&n)/HYD/2012 Dt: 03-11-2017 of the O/o Programme Officer, Hospital Services & Inspections, Hyderabad District.

4. Joining letter of the individual Dt: 06-11-2017.

With reference to the subject cited above, I am to inform that the Programme Officer Hospital Services & Inspections, Hyderabad District has instructed to admit the following individual sponsored by M/s Harmony Consultancy, Hyderabad vide reference 2<sup>nd</sup> cited above.

Hence, I am herewith submitting the joining intimation of 3rd party staff allotted to District Hospital King Koti, Hyd.

S.N	Name of the individual	Name of the post allotted	Order Number	Repor
	Ms. N. Sneha	Pharmacist	Rc.No:2903/E3/PO(HS&I)/HYD/2012 Dated:03-11-2017	06-11

This is for your kind information.

Received

Sneha-13/11/17 Yours faithfully,

Medical Superintends
District Hospital, King I

Hyderabad.

Copy to M/S Harmony Consultancy, #12-8-403, Alugadda Bavi, Mettuguda Main road, Sec-500 017

Charles Miller 1960 Median Diagraman The Chile of the Manner and Manner and



#### **OFFER LETTER**

09-May-2022

· Dear Algar Ramya Sree,

With reference to your application for employment and subsequent interview you had with us, we are pleased to offer you employment as "Associate" in PrimEra Medical Technologies Pvt. Ltd.

#### 1. Date and place of Joining:

You are expected to join on **11-May-2022** as agreed between both the parties. You are required to complete the Joining Formalities and the documents required are mentioned in Annexure – A along with other Terms.

Your place of posting will be at Hyderabad.

#### 2. Salary:

Your CTC will be INR 225000/- (Rupees Two Lakh Twenty Five Thousand Only) per Annum, including Gross Salary of INR 200440/- per annum, the breakup of which will be as provided in Annexure A and subject to applicable taxes, payment of provident fund and other statutory deductions. . However, the structure of your compensation may be altered / changed from time to time in line with the compensation policy and practices of the Company.

#### 3. Offer Validity:

This offer of employment is valid for 24 hours from the date of intimation to you by any digitalized communication.

This letter of offer is based on the information furnished in your application and during the interviews you had with us. If, at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

Kindly, refer to enclosed Annexure A for the terms and conditions of the offer.

With best wishes and looking forward to a mutually fruitful association.

**Authorized Signatory** 

Medichen

Name: Sridevi Menon

Designation: Human Resource Manager

Date: 09-May-2022



I declare and acknowledge that have read the Appointment letter and understood the content and obligation. I have signed this offer without any coercion and free of mind to accept the same.

Signature of Employee:

Date:

Place:

(Attach a valid document to verify the signature)

PRINCIPAL



### **SALARY ANNEXURE**

Name: Algar Ramya Sree Designation: Associate

#### **COMPENSATION DETAILS**

Salary Components	INR - Monthly	INR - Annualized
Basic Pay	6681	80176
House Rent Allowance	2673	32070
Conveyance Allowance	1600	19200
Medical Allowance	1250	15000
Statutory Bonus	1500	18000
Special Allowance	3000	35994
Gross Salary	16703	200440
Statutory	- Ma	200110
Provident Fund – Employer Contribution	1504	18045
ÈSI - Employer Contribution	543	6515
Cost to the Company	18750	225000
Deductions	31	
Professional Tax	150	Per Month
Provident Fund – Employee Contribution	1504	Per Month
ESI - Employee Contribution	125	Per Month
Net Take Home (Excluding Applicable Taxes)	14924	Per Month

Meal Card	INR- 1100 Per Month	INR - 13,200 Per Annum
		,

#### Notes:

- 1. Bonus/Statutory Bonus, if applicable as The Payment of Bonus Act, 1965, shall be paid in 12 equal monthly instalments in advance
- 2. Gratuity is applicable as per Payment of Gratuity Act 1972
- 3. Benefits Medical Insurance for self and spouse and 2 kids provided by company Accidental insurance for employees Reimbursements: Travel, Relocation, Certifications, Trainings/ Cab Facility/ Meal Card/ Insurance/ Allowances/ Bonus are as part of the Company Policy in force from time to time and may be altered/modified at any time without any prior notice
- 4. All perquisites and benefits including reimbursements are subject to Income Tax provisions, which may be applicable, including taxation on perquisite value.

PrimEra Medical Technologies Pvt. Ltd

Manager - Human Resource

Media

PRINCIPAL
Princeton College of Pharmacy,
Korremula Vill, Vijayapuri Colony,
Ghatkesar Mdl, Medchal Dist, Telangana.

PrimEra Medical Technologies Private Limited
CIN: U72200TG2015PTC099170; Ph: 040 - 66007745; www.primeramed.com
Reg Office: 1-98/9/6/MT/9-A, B and C, 9<sup>th</sup> Floor, Melange Tower, No. 23/37, Madhapur, Hyderabad, Telangana – 500 081.



Date: 25th Jan, 2023.

## TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. T.Anusha has worked as Traniee Executive in Production Department with us from June-2020 to January-2023 and then has been promoted as Senior Executive w.e.f. January-2023 by giving Salary increment of Rs.20, 000/- per month.

He was found to take keen interest in learning and executing the task assigned to him.

We wish him all the best for future Endeavours.

For Stride Organics Pvt. Ltd.

Authorised Signatory.

Political and a second

PRINCIPAL

Princeton College of Pharmacy, Korremula Vill, Vijayapuri Colony,

CIN: U24239AP2005PTC046195, D.Mfg. Lic.No: 36/RR/AP/2009/F/R, GST No.: 36AAJCS1142B174tkesar Mdl, Medchal Dist, Telanga

Factory Address: SY. No. 265/P, Kondapur Village, Ghatkesar Mandal, Medchal Dist., Telangana State Admin office: 2-4-902, Akash Nivas, Iane opp. to hanuman temple, beside puny pauls high school,

Nimboliadda, kachiguda, Hyderabad - 500 027 . Mob : 6301575465, 9177002212

 $\textbf{Email}: stride\_orgs@yahoo.co.in \ \textbf{Website}: www.strideorgs.com$ 



## HR SOLUTIONS . BPO SOLUTIONS . BUSINESS CONSULTANCY . TRAINING SOLUTIONS

Date: 01/11/2022

Shruthi.T

H No 22-63,Achampet.Nagar Kurnool(DIST),Tolangana 7780718968 Email Id shruthikeerthithalloju3974@gmail.com

Dear Shruthl.T

With reference to your application and subsequent interview with us, we have pleasure in offering you an appointment on the following terms and conditions with effect from 04/11/2022

- 1 Designation & Place of work You will be designated as " Jr Officer" " Production" and assigned to work on Project with our client Hetero Labs Limited Jadcherala, UNIT-V
- 2 Basic Salary You will be paid a basic salary of Rs 7000 /- per month.
- 3 House Rent Allowance You will be paid HRA of Rs. 2800 /- per month.
- 4 Conveyance Reimbursement You will be reimbursed an amount of Rs. 2800 I- per month.
- 5 Other Allowance You will be entitled to an amount of Rs. 1400 /- per month other Allowance
- 6 You are eligible for Provident Fund & ESIC in accordance with the existing statutes and the rules and regulations of the Company.
- 7. The rules and regulations of the client organization will govern you and you shall—abide by it.
- 8 The firm reserves the right to terminate your services on giving you a notice of Three month or payment in fieu thereof. Similarly, you shall be at liberty to resign from services after giving three-months notice or salary in fieu thereof.

CRUX MANAGEMENT SERVICES (P) LTD.

Crux display

# 410 LHe Style Building, 4" Floor, My Home Tycoon, Kundanbagh, Begumpet, Hyderabad - 500 016. Phone: 040 - 2340 0339 email: mailadmin@cruxmanagement.com email: crux\_backend@gmail.com



#### OFFER LETTER

Mrs. G. Preethi Kumari

W/o. Gedela Karthik, H No: 1-10-387/7, Mathaji Nagar, Brahmanwadi, Begumpet, Hyderabad-500016

Date: 23-05-2022

Phone: 8919284807 / 6300920969 Email: sujathapreethi567@gmail.com

## Mrs. Preethi Kumari,

With reference to your application and subsequent interview you had with us we are pleased to inform you that you are selected for the post of Associate in Pharmacovigilance Department on outsourcing basis as per the details mentioned below.

## The terms & conditions are as under:

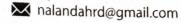
- 1. You will be on the roles of M/s Nalanda Corporate Services Pvt Ltd., to work with our client i.e., M/s. Mylan Pharmaceuticals Private Limited, GIS, Gachibowli, Hyderabad, on outsourcing basis.
- 2. You will be paid a compensation of Rs. 5,75,010/- p.a (Rupees Five Lakhs Seventy-Five Thousand and Ten only) per annum.
- 3. You will be covered under PF, and eligible for other applicable statutory benefits.
- 4. You should work with us for a fixed period of One year i.e., 26-05-2022 to 25-05-2023. The other terms & conditions shall be as per the appointment letter which will be issued in due course of time.
- 5. Your appointment is co-terminus from the date of discontinuation of our services with the client M/s. Mylan Pharmaceuticals Private Limited.
- 6. One month notice is required on either side to break the employment relationship, or One month salary in lieu of notice period as applicable and mutually agreed.
- 7. You will be extended canteen facility subject to the terms & conditions applicable to other CIPAL contractual employees.
- 8. You need to make your stay arrangement at your own cost.

NALANDA CORPORATE SERVICES PVT. LTD.

CIN U63040TG1997PTC027390

# 402, Wings Apartments, 4th Floor, No. 8-3-969/6/2, Near SBI Yellareddyguda Branch, Srinagar Colony, Hyderabad-500073, TS., India.







Princeton College of Pharmacy, preficus VIII Vijayapuri Colony,

chal Dist , Telanga

- Please confirm your acceptance by email and report at our office as per the address on our letter head on 25.05.2022 with all the documents listed below.
  - Photocopies of all your certificates / testimonials in support of your educational qualifications & experience (Required to submit original certificates for verification)
  - Recent passport size photographs 6 no's (Color)
  - Address & ID proof (Aadhar, Pan card & Driving License).
  - Mobile / Telephone no's along with e-mail IDs of two references other than your relatives and family members.

You need to undergo RT-PCR examination two days prior to your joining date or complete vaccination. your appointment is subjected to your fitness in RT-PCR examination.

Please feel free to contact any of our HR Team members at H.O for any further information. We wish you all the very best & looking forward to your joining with Nalanda's team.

For Nalanda Corporate Services Pvt Ltd.,

KI Chaudly Provide Services Pvt Ltd.,

Hyderabad Provide Services Pvt Ltd.,

Hyderabad Provide Services Pvt Ltd.,

I accept the terms & conditions of the offer and I would be joining on or before 26.05.2022

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## **SALARY ANNEXURE**

Name of the Employee: Mrs. Preethi Kumari G

PARTICULARS	Per Month	Per Annum
Basic	20017	240204
HRA	13345	160140
Other Allowances	11120	133440
Employers Share of EPF	2602	31227
Medical Insurance	250	3000
MGB @8.33% on 7000	583	7000
Compensation	47918	575010
EARNINGS	AMOUNTS	<b>AMOUNTS</b>
Basic	20017	240204
HRA	13345	160140
Other Allowances	11120	133440
MGB @8.33% on 7000	583	7000
Gross Earnings	45065	540784
Deductions	-	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, WHEN THE OWNE
Employee Share of EPF	2402	28824
Professional Tax	200	2400
Total Deductions	2602	31224
Take Home Salary	42463	509559

Ks Chaudro Hyderabad Hyderabad

FRINCIPAL
Princeton College of Pharmacy,

Korremula Vill, Vijayapuri Colony, Ghatkesar Mdl, Medchal Dist , Telangana.



Date: 21st October 2022.

Employee Name: Nalla Mohan.

Emp. ID: IES -1858

## Relieving Letter

## Dear Mr. Mohan,

With reference to your resignation letter, we hereby accept your resignation and agree to relieve you from the duties on 10th October 2022. We confirm that you have worked in our company from 29th January 2021 as a Content Moderator in Operations Department with the gross emoluments at the time of leaving the company being Rs. 1,68,000/- CTC per annum.

We appreciate your contributions towards the organization.

We wish you all the best in all your future endeavors.

For Infoesearch ITES Private Limited.

K Suresh Reddy Digitally signed by K Suresh Reddy Date: 2022.10.21 16:11:42 IST

Mr. K Suresh Reddy.

(Managing Director)

**Employee Name** 

**Employee Signature** 



## INTAS PHARMACEUTICALS LTD

Corporate House: Near Sola Bridge, S.G. Highway, Thaltej, Ahmedabad - 380054. Gujarat. INDIA. Ph.No.: 079-39837000, Website: www.intaspharma.com, CIN - U24231GJ1985PLC007866

IPL/OFFER/20115558/2022 April 02,2022

Mr. VENKAT REDDY

DR7-4-233/1B GEETHANAGAR FEROZGUDA

SECUNDRABAD 500011

HYDERABAD -500011

TELANGANA

Dear Mr. VENKAT REDDY.

With reference to your application and the interview you had with us, the management is pleased to offer you the position of a **BE TRAINEE** in **VECTOR** Division of our organisation on the following terms.

- 1. The training will commence on your joining our organisation.
- 2. You will be working as a trainee for period of Six months from your date of joining and training can be extended as per Management Discretion. During the training period, Management reserves the right to terminate your traineeship without any prior notice or without any compensation as well as without assigning any reason whatsoever.
- 3. During the training period as BE trainee You will be paid remuneration and allowances as per company's rules.
- 4. You are required to participate in classroom training as and when arranged by the company for BE Trainees.
- 5. You will have to successfully complete the field training at **HYDERABAD** Head Quarter or at any location assigned by the the organisation. During the field training, you will be paid Daily Allowance as applicable to BE Trainee at the assigned Location.
- 6. The formal letter of Traineeship will be issued to you later subject to your submission of all mandatory documents/ testimonials at the time of joining and receipt of satisfactory references about you.
- 7. Upon confirmation you will be taken in the regular service of the company as BE, and placed in appropriate grade applicable to BE and will entitled to other allowances in accordance with the rules of the company.
- 8. You are requested to sign the duplicate copy of this offer letter and report to **BODLA NAGARAJU -RBM-HYDERABAD POOL** (MOB.-9393208123) If you fail to submit the joining report endorsed by the assigned person within 10 days of receipt of the offer letter, this offer shall be deemed withdrawn.

We are extremely happy to welcome you in our organisation and we have firm confidence that you will give forth nothing but the best and you will justify the faith that the management has reposed in you.

Your faithfully,

for INTAS PHARMACEUTICALS LTD.

Conthawar

SUKANT THAWAIT

Associate Vice President - HRD (Field)

PRINCIPAL



	AND DESCRIPTION OF THE PERSON NAMED IN COLUMN	NAME AND ADDRESS OF THE OWNER, WHEN	The second name of the second name of the second	-	and the second		
AND REAL PROPERTY AND ADDRESS OF THE PARTY O			410	4.1	- London	the market on the state of the	
Endorsement :	Laccent	and	confirm	the	above	arrangeme	

Signature:

Place

Date

## NOTE: You are required to submit the following documents at the time of joining the organisation.

- 1. One set of photocopies of the following certificates:
- A) School leaving certificate indicating date of birth.
- B) Qualifying examination degree certificate/mark sheets ((SSC, HSC, Graduation, Post Graduation, etc).
- C) Previous work experience certificates (if applicable).
- D) Any other relevant documents supporting your skills & achievements.
- E) PAN Card copy with your signature.
- F) Address proof (Driving license/Election card/Aadhaar card/Passport /Electricity or Landline Telephone bill).
- 2. If employed, relieving letter/acceptance of resignation from the current employer.
- 3. If employed, last 3 months salary slips & latest increment letter from the current employer.
- 4. 2 passport size latest color Photographs.

If you fail to submit the above required documents, we shall not be able to issue the appointment letter.

PRINCIPAL



## Name: Mr. VENKAT REDDY

Salary Structure	
Component	Amount
BASIC	8600
HRA	2150
ADDL. ALLOWANCE	4051
LTA	450
COMMUNICATION REIMB.	500
FFR INTERNET REIMB.	300
KIT ALLOWANCE	600
VEHICLE MAINTENANCE	400
MOBILE ALLOWANCE	700
MEDICLAIM	1100
BONUS	1700
P.F.	1032
Total P.M.	21583
Gross Salary p.a.	258996
Monthly Salary	
BASIC + HRA + ADDL. ALLOWANCE + LTA + COMMUNICATION REIMB. + FFR INTERNET REIMB. + KIT ALLOWANCE + VEHICLE MAINTENANCE + MOBILE ALLOWANCE	17751
Less: PF + ESIC + PTAX	1366
Net Monthly Take Home Through Pay Slip (Subject to IT Deduction)	16385
Yearly Reimbursement	
Mediclaim (Paid annually agaisnt Premium paid)	13200
Bonus (Yearly Payment)	20400

PRINCIPAL



## Offer Letter | Ms. Chilumula Sruthi I CDA | DM | Hyderabad

Hr India /IN/HR <hr.india@tech-observer.com>

To: sruthimudhiraj10@gmail.com

Fri, Feb 18, 2022 at 4:32 PM

Cc: Divya Rao <divya@tech-observer.com>, Sayantan Chakraborty /IN/HR <sayantan.chakraborty@tech-observer.com>,

Hi Sruthi,

## Congratulations !!!!!

With reference to your application and subsequent interview with us, we are considering you for the position of "Clinical Data Associate" on Remuneration as discussed and agreed. This offer is based on the information furnished by you for employment and during the interviews you had with us.

We believe there is an excellent match between your skills and the career opportunities available to you as a member of our organization. This offer is subject to the terms and conditions and submission of all the required documents as listed below (On or before the joining date):

- You are required to sign a service agreement of 2 years with our organization. 2.
- You are required to carry the following documents on the day of joining: -
- Certified copies of All Educational Certificates.
- Proof of Date of Birth, Identity and address (including PAN Card and Aadhar Card) b.
- Employment Relieving Letter & Experience letter from all previous Employer C.
- Certificate of last drawn Salary. d.
- 4 photographs (passport size) and photocopy of PAN Card. e.
- Medical Fitness certificate from a Registered Medical Practitioner f.

Acknowledge your acceptance of the above terms and conditions by/before EOD 18-Feb-2022. Your date of Joining will be on or before 01-Mar-2022.

Acknowledge the offer as a token of your acceptance of the above terms and conditions and kindly send your

Please Note: Any delay, negative feedback or fraudulent disclosure will result in cancellation of

Best Regards,

Human Resource

Mob No. +91-9310068431

Phone No.: +91-11-45150926 Ext. 214

Fax No.: +91-11-45150926-212

www.tech-observer.com

PRINCIPAL

The content of this e-mail and attachment(s) may contain confidential, proprietary or legally privileged information intended for the named recipient(s) only. If you receive this message in error, please immediately delete all copies of it from your system, destroy any hard copies of it and notify the sender by email to sender. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and / or publication of this message without prior written consent of the author of this e-mail is strictly prohibited and particularly if you are not the intended recipient. Tech Observer and its affiliates, each reserve the right to monitor all e-mail communications through its network. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state them to be the views of any such entity. Before opening any email and attachment(s), please check them for viruses and defect.





PRINCIPAL



Data Marshall Private Limited Plot #6, D. No. 8-2-268/K/6, Road #2, Banjara Hills, Hyderabad, Telangana - 500034, India.

Tel: +91 (40) 23555729 Web: www.datamarshall.com Email: hr@datamarshall.com CIN: U72900TG2002PTC038538

To

19th Dec 2022

Mr/Ms. G. Vijay Kumar Suryapet, Telangana.

#### Congratulations!

Further to your application for employment with us, and the subsequent selection process, we are delighted to offer you the role of Associate – AR at an agreed annual compensation of Rs. 3,84,043/-and place of working will be in our Hyderabad location. Please note that this offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment.

Your start date with us would be on or before **6**<sup>th</sup> **March 23** we would appreciate your joining **Data Marshall Private Limited, Hyderabad** on or before your start date, beyond which the offer would stand withdrawn, unless a new date is agreed to, by us in writing.

The following documents are required to be produced at the time of joining. Please provide originals and selfattested photocopies; originals will be returned after verification. All the documents are mandatory and should be submitted on the date of joining.

- 1. Photocopies of Academic Certificates from 10<sup>th</sup> to Highest Degree.
- 2. Relieving Letter / Service Certificate/ Resignation acceptance letter from all Previous Employers (in case employed previously).
- 3. Last Three Months Pay certificate / Pay slip. (In case employed previously).
- 4. Proof of Address (Electricity bill, Gas Bill, Mobile Bill, Postal Address Proof Card, Aadhar card)
- 5. Five latest Passport size color photographs in formal attire
- 6. Photocopies of Passport / PAN Card / Driving License / Voter ID.
- 7. Family photos Post card size to avail ESI Facility. (If Applicable)

Appointment Letter with terms and conditions of employment would be issued once you complete the joining formalities. You are requested to sign the duplicate copy in due acceptance of this offer made.

We take great pleasure in welcoming you to our organization and sincerely hope that your period of service with us will be long, pleasant and of mutual benefit. We are confident you will be able to make a significant contribution to the success of our organization and look forward to working with you.

Yours Sincerely,

for Data Marshall Pvt. Ltd.

(Thrivikrama Rao Damaraju)

Head - Human Resources

PRINCIPAL

Princeton College of Pharmacy, Korremula Vill, Vijayapuri Colony,

Ghatkesar Mdl, Medchal Dist, Telangana.



#### **SALARY STRUCTURE**

Name: G. Vijay Kumar

Designation: Associate - AR

- CONTRACTOR CONTRACTOR	AMOUNT
MONTHLY COMPONENTS	11750
Basic Salary	4700
· HRA	1500
Attire Allowance	
Professional Pursuit Allowance	1500
Special Allowance	4050
Fixed Salary	23,500
Basket of allowance	0
Meal Voucher	0
Gross Salary	23,500
CCA / NSA	3,500
Total Monthly Earnings	27,000
Deductions	
PF	1,800
Professional Tax	-
Income Tax	200
Total deductions	2,000

	25.000
Net Salary per month	25,000

Monthly Benefits		
PF	44	1,950
ESI		_
Total Additional benefits		1,950

Cost to Company per month	28950

ANNUAL COST TO COMPANY	384,043
PLI	
Gratuity	6,768
Annual Bonus	7,000
Annual Medical Insurance	22,875

#### Notes:

- \*BONUS WILL BE PAID ON THE EVE OF DIWALI (AFTER COMPLETION OF ONE YEAR BY DIWALI).
- \*\*GRATUITY AND INCOME TAX ARE AS PER APPLICABLE LAWS.
- \*\*\* SHIFT ALLOWANCE WILL BE PAID MONTHLY AT THE RATE OF RS. 3,500/- MAX SUBJECT TO ELIGIBILITY.
- \*\*\*\*PERFORMANCE LINKED INCENTIVE: PAID BETWEEN 0% TO 100% BASED ON THE ELIGIBILITY CRITERIA.

for Data Marshall Pvt. Ltd.

(Thrivikrama Rao Damaraju)

Head - Human Resources

Princeton College of Pharmacy, Korremula Vill, Vijayapuri Colony,

RINCIPAL

Ghatkesar Mdl, Medchal Dist, Telangana.