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PRINCETON COLLEGE OF PHARMACY

(Affiliated to JNTUH & Approved by PCI, New Delhi)

Chowdaryguda, Korremula (V), Ghatkesar (M), Medchal (Dist.)-500 088

**2.5.1: Mechanism of internal/
external assessment is transparent
and the grievance redressal system
is time- bound and efficient**

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Princeton College of Pharmacy institutional assessment:


For good final test scores, Princeton College of a pharmacy assessed students in numerous ways. Institute internal assessment is transparent, adaptable, and robust. The institution follows JNTUH's academic schedule, testing, and assessment processes for all programmes. The institute's examination cell handles all exam-related tasks. The Examination cell manager posts messages on the college notice board to inform staff and students of exam-related concerns.

The Examination cell's rules dictate that theory and practical mid-exam question papers follow COs & Bloom's knowledge levels. Each faculty member prepares JNTUH sem-end examination question sheets, avoiding repetitive questions. B. Pharmacy and M. Pharmacy semesters include two theoretical and two practical sessional exams. The exam cell critically moderates faculty sessional question papers. Before the test, the HOD chooses one of four sets of question papers and sends it to the Examination-in-charge. The examination in charge opens the question paper in front of the Principal on exam day, and the exams are strictly invigilated.

Seating configuration is strong. 24 students per invigilator. Students learn the rules before the exam. The Internal Squad Committee prevents exam fraud during midterms. Daily performance, observation, and weekly record work are used to evaluate B. Pharm and M. Pharm lab exams. Exam section members upload midterm marks to JNTUH online. T assignments early. Faculty must provide graded answer scripts within 7 days of the exam. Answer scripts are saved and documented for reference.

Princeton College of Pharmacy's Examination Unit ensures internal exam quality and candidate grades. The Administration assigns the Examining Committee responsibilities and authority for this.

Constitution—Principal, Exam Incharge, HODs, and Faculty representation


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Grievance-resolving Duties:

1. To objectively and expertly assess whether a student satisfies Program and Examination Regulations knowledge, insight, and skill criteria for internal marks. student exam complaints. Pre-final exam response script evaluation and university submission of internal marks.
2. Students receive midterm answer scripts to examine and clarify. The examination section notice board displays the internal assessment components mid exam grades after cross-checking the department faculty member's declaration of marks.
3. The exam supervisor handles internal evaluation complaints. Internal and university examination concerns are resolved as follows:

At the Institution level: Department notice boards reveal internal marks. Students verify corrected response scripts from the teacher. The professors can fix any discrepancies. Students may appeal to the HOD if they are unhappy with their grades following instructor modifications.

All representations are favourable and may be reassessed. The procedure is completed before the university uploads internal marks.

The exam cell will also hear student appeals.

1. File grievances with the exam cell head initially.
2. After checking the facts, the Head will attempt to resolve the grievance within a week after the student's application.
3. A student can appeal to the Principal within a week of receiving the test cell's judgement if they are dissatisfied.

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4. The Principal, after checking the facts and discussing with the committee head, should either support the exam cell's decision or pass the relevant order in the best possible manner within a reasonable period, preferably within 10 days of receiving the application.

Internal evaluation and final test performance judge students.

University level: Students can request for theoretical subject recounting/revaluation within 15 days after results declaration by paying the University's fee. The University will review all such applications for revaluation/recounting and announce the result

A handwritten signature in black ink, appearing to be 'S. M. S.', is written over a horizontal line.

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